

## SLT Meeting Minutes - September 26, 2017

- Confirmed Parent SLT Members and introduced all previous faculty/administration SLT members.
- New Parent Members: Agnes, Alan, Cyrus, Lauren, Stefania. Confirmed that (2) more Parents are needed. Discussed (later named) that Andrea Duncan-Mao was interested in joining. Waiting on 2nd parent confirmation.
- Kelly named Time Keeper; Alan named Secretary
- Established Calendar for remaining meetings for 2017-2018 School Year:
  - 10/17/17 - 7:15AM - 8:15AM
  - 11/28/17 - 5PM - 7PM
  - 12/13/17 - 7:15AM - 8:15AM
  - 1/23/18 - 5PM - 7PM
  - 2/27/18 - 7:15AM - 8:15AM
  - 3/20/18 - 5PM - 7PM
  - 4/25/18 - 7:15AM - 8:15AM
  - 5/22/18 - 5PM - 7PM
  - 6/13/18 - 7:15AM - 8:15am
- Reviewed Principal's Report:
  - i. Trailer area work continuing through 4/2018 with digging to return Mid-October 2017
  - ii. A playground will be included
  - iii. 10/11 & 10/12 - Quality review by outside DOE observer to take place. Rating on (10) indicators. Parental participation required, with the intention to vet out that students, parents, teachers and administration are on the same page.
  - iv. 9/29 - Summer Challenge Celebration: 8:40 (K, 1 & 2); 9:15 (Upper Grades)
  - v. School was awarded \$250,000.00 renovations grant for bathroom upgrades/renovations
  - vi. Thrive - Shikola (lisation between DOE & Mayor's Office) at school on Tuesdays
  - vii. Journal's for Science cost a little under \$10,000.00; in process of suecuring funds for Foss (Full Option Sicence Systems) with new Foss possibly arriving
  - viii. Staff Changes: Lauren Ayzenberg (K Gen Ed), Jye Kim (Art)
  - ix. Dual Language books arrived but there was a descrepancy; being worked out
  - x. New running records arrived; all of pre-k/k received sets. Half of first grade received sets
- Grade 5 Middle School Forum, PS 176 on 9/27/17; all Middle School Principals have 2 minutes to talk about their schools and what they offer.
- 10/10 - Middle School Fair at PS 242 from 5:30 to 8PM

- 4th Grade Update will be June 5, 2018  
Parents are challenged to visit 2 middle schools and find (2) things they liked about these schools. Blind Admissions - schools will not know where they are ranked.
  
- Water Cooler in Staff Lounge - discussion to see if there is money in PTA to cover the rest of the cost after staff monetary contribution. Martha O'Day said PTA would follow that path again this year. Deadline date to be established for staff contributions.
  
- SLT By-Laws
  - i. By-laws not updated since 9/2015
  - ii. Members, numbers and elections need review
  - iii. Stated that By-laws should be reviewed each year
  - iv. Open meeting law has to be observed. People can attend but still is TBD whether outside observers would be allowed to speak
  - v. Follow the available template online or SLT section on DOE website. Note date By-Laws were amended and approved
  
- CEP Goals
  - i. Develop comprehensive education plan, to be worked on throughout the year (this is the main goal of the SLT committee).
  - ii. For the School Quality Guide (available on DOE site), effective school leadership has been a point of emphasis. Data only comes from quality reviews.
  - iii. Trust on Quality Guide - based on survey questions to determine if teachers trust each other and the administration and parents trusting the teachers and administration.
  - iv. Current CEP has 5 goals:
    - 5A: Rigorous Instruction Goal: - to achieve 1 year's worth of growth (percentage to be reviewed)
    - 5B: Supportive Environment Lower Level Interactions Goals:  
lower level 1, 2 and 3 infractions by 20%  
lower level 4 and 5 infractions by 5%  
Part of all the goal achievements is to analyze data of who, how and where incidents occur to determine if issues are isolated to small groups/individuals or is it a more spread out and speaks to a school environment concern.
    - 5C: Collaborative Teacher Goal: Implement 2 units of the social studies curriculum passport for K to 5
    - 5D: Effective School Leadership Goal: Increase positive teacher's responses
    - 5E: Strong Family & Community Ties Goal: Increase positive parent responses

**Next Meeting in Library on Tuesday October 17th at 7:15 AM**